

Constitution for Grantham Business Club

1. Name

The name of the group is **Grantham Business Club** (referred to as "the group" in this document).

2. Overview

Grantham Business Club is a non-profit organisation committed to supporting the local business community. The club aims to foster collaboration, provide education, and create networking opportunities to enable attendees to grow their businesses and strengthen ties within the community.

The club operates with the following guiding principles:

- **Inclusivity:** Open to all individuals and businesses that align with our aims.
 - **Collaboration:** Encouraging members to work together for mutual benefit.
 - **Transparency:** Operating with honesty and integrity in all activities.
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3. Aims of the Group

The aims of the group are:

- To **Grow** Business connections through facilitating monthly meetings among local businesses, formal and social.
 - To **Build** business knowledge through educational talks, speakers, skill sharing, workshops and encouraging collaboration
 - To **Champion** the local business community through bridging to local stakeholders, organisations and government bodies.
 - **Business Networking:** Facilitate monthly meetings to encourage connections among local businesses.
 - **Business Support and Knowledge Sharing:** Provide education and workshops with expert speakers.
 - **Social Networking:** Create opportunities for members to engage informally.
 - **Community Advocacy:** Build relationships with local stakeholders, organisations, and government bodies to represent members' interests.
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4. Powers

To further these aims, the group may exercise the following powers:

- Hold regular meetings and events.
 - Raise funds through meeting fees, sponsorships, donations, and other contributions, provided the group does not undertake permanent trading activities.
 - Pay necessary expenses involved in running the group.
 - Collaborate with voluntary organisations, government departments, businesses, and other stakeholders.
 - Produce materials to publicise group activities.
 - Undertake any lawful activity to further the group's aims.
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5. Membership

Membership of the group is open to individuals, business owners, directors, and employees who align with the group's aims and agree to abide by its constitution.

Membership levels:

- **Full Member:** Attends a minimum of 6 meetings within a 12-month period; eligible to vote at the AGM.
- **Associate Member:** Attends fewer than 6 meetings within 12 months; non-voting rights (at the discretion of the Executive Committee).

There is no formal annual membership fee. However, voting status is reserved for those meeting attendance requirements.

The group will operate in a non-party-political, non-sectarian manner and commit to non-discriminatory practices and equal opportunities.

6. Management Committee

The group shall elect a committee to manage and direct the policy of the group.

Structure:

- The committee will consist of a minimum of 6 members, including a Chair, Vice Chair, Treasurer. Additional members can be co-opted at committee discretion.
- Members will be elected to serve for one year, with the option to stand for re-election at the AGM.

Chairmanship Term:

- The Chair will serve a minimum term of 2 years and a maximum term of 4 years.
- After the maximum term, the Chair must step down but may be eligible for other committee roles. (at the discretion of the Executive Committee)

Committee Meetings:

- The committee will meet a minimum of 6 times per year.
- Quorum for meetings is 4 committee members.
- The Chair (or Vice Chair in the Chair's absence) will have a casting vote in the event of a tie.
- The committee may co-opt additional members for specific responsibilities, such as subgroups, special projects, or marketing.

Removal of Committee Members:

- Committee members may be removed at the discretion of the Chair if they fail to contribute to the group's activities or miss 3 or more consecutive committee meetings.
 - If a formal complaint is raised, a vote will be held to decide on the member's removal, requiring a majority vote from the committee.
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7. Meetings

- **General Meetings:** Held monthly at a time and location suitable for members.
 - **Annual General Meeting (AGM):** Held every April to:
 - Elect the committee.
 - Review the group's activities and approve accounts.
 - Discuss and vote on any amendments to the constitution.
 - **Extraordinary General Meeting (EGM):** Can be called by the Chair or upon written request from 10 Full Members. The meeting must be held within 21 days of such a request and only address the specified business.
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8. Finances

- Any money raised will be used to further the group's aims and for no other purpose, unless the funds are used for a product or service which benefits the club.
- A bank account will be opened in the group's name, managed by the Treasurer, with at least one other committee member having access.
- Financial updates will be provided quarterly to the committee.
- A verified statement of accounts will be presented at the AGM.
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- No member will derive financial benefit from the group except for reimbursement of reasonable expenses or unless they provide a product or service which is of benefit to the club.
 - All payments must be supported by receipts.
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9. Amendments to the Constitution

- Amendments can be made at the AGM or an EGM.
 - Members must be informed in writing and given the opportunity to vote.
 - A two-thirds majority of Full Members, with a quorum of 10, is required to pass any amendments.
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10. Dissolution

If the committee decides it is necessary to dissolve the group, they must call a meeting of all members, providing at least 14 days' notice. If confirmed by a majority vote, the group's assets will be transferred to a local voluntary or community group with similar aims.

Adopted on the21..... day ofMarch..... 2025

Signed: *Andrew Martin* (Chair)

Print: **Andrew Martin**

Signed: *Deborah Wylie* (Treasurer)

Print: **Deborah Wylie**

Signed: *Paul Green* (Vice Chair)

Print: **Paul Green**

CERTIFICATE *of* SIGNATURE

REF. NUMBER
BND46-7QEME-ZJJE5-M3B9Y

DOCUMENT COMPLETED BY ALL PARTIES ON
19 MAR 2025 10:51:58 UTC

SIGNER

DEBORAH WYLIE

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TIMESTAMP

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19 MAR 2025 07:30:34 UTC

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19 MAR 2025 07:30:38 UTC

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IP ADDRESS
51.6.37.65

LOCATION
GRANTHAM, UNITED KINGDOM

RECIPIENT VERIFICATION

EMAIL VERIFIED
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GRANTHAM, UNITED KINGDOM



CERTIFICATE *of* SIGNATURE

REF. NUMBER
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DOCUMENT COMPLETED BY ALL PARTIES ON
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